



**LAKE HAVASU METROPOLITAN
PLANNING ORGANIZATION (LHMPO)
EXECUTIVE BOARD MEETING AGENDA
Tuesday, November 14, 2017, **3:00 P.M.****

One or More Executive Board Members May Attend and Vote Telephonically

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purposes of obtaining legal advice from the Attorney on any matter listed on the agenda under A.R.S §38-431.03(A)(3)

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CALL TO THE PUBLIC:** This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the LHMPO planning area that are not on the Agenda. Your comments SHALL be limited to five (5) minutes or less. Please be advised that Executive Board Members may not respond to comments or questions brought up during call to the public.
5. **CONSENT AGENDA**
The following items will be considered as one item by the Executive Board and will be enacted with one motion with no separate discussion unless a board member requests to so, in that event the item will be removed.
 - 5.1 Approve the Executive Board Meeting Minutes of October 10, 2017
 - 5.2 Call for Executive Session Pursuant to A.R.S. § 38-431.03(A), 2:00 p.m., Tuesday, January 9, 2018
6. **ANNOUNCEMENTS, COMMUNICATIONS, UPDATE REPORTS**
 - 6.1 ADOT Northwest District Update Reports
 - 6.2 LHMPO Manager Report
7. **PUBLIC HEARINGS**
 - 7.1 Discussion and Possible Action to Approve the 2018 Executive Board Meeting Schedule
 - 7.2 Discussion and Possible Action to Approve the Letter to ADOT Adopting ADOT's Proposed Safety Targets
 - 7.3 Discussion and Possible Action to Host the 2018 Rural Transportation Summit in Lake Havasu City

8. FUTURE AGENDA ITEMS

9. UPCOMING MEETING SCHEDULE

- State Transportation Board Meeting: **November 17, 2017, 9:00 a.m., Wickenburg, AZ**
- LHMPO TAC Meeting: **November 28, 2017, 1:30 p.m.**, 900 London Bridge Rd, Bldg. B, Lake Havasu City, AZ 86404
- Executive Board Regular Meeting: **January 9, 2018 2:00 p.m.**, Lake Havasu City Police Facility Meeting Room, 2360 McCulloch Boulevard N, Lake Havasu City, AZ 86403

10. ADJOURNMENT

Pursuant to the Americans with Disabilities Act (ADA), the Lake Havasu Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Jeanette Buckley, Lake Havasu MPO at (928) 453-2823 at least 48 hours prior to the meeting so that accommodations may be arranged.

Agenda Item # 5.1

**LAKE HAVASU MPO
REQUEST FOR ACTION
November 14, 2017**

SUBJECT: ACTION TO APPROVE THE CONSENT AGENDA

SUBMITTED BY: Jeanette Buckley, Administrative Specialist II

AGENDA TYPE: **CONSENT AGENDA**

ATTACHMENTS:

Executive Board Meeting minutes of October 10, 2017

SUMMARY/BACKGROUND:

Approve the minutes from the Executive Board meeting held October 10, 2017

ACTION OPTION:

Motion to approve the Consent Agenda

OR

Motion to approve the Consent Agenda, with the noted changes

RECOMMENDATION:

Motion to approve the Consent Agenda

Mark Nexsen - Chair
Buster Johnson – Vice Chairman
Donna McCoy – Secretary/Treasurer
David Lane – Board Member
Deanna Beaver – Board Member



Lake Havasu MPO
900 London Bridge Rd, Bldg. B
Lake Havasu City, AZ 86404
www.LHMPO.org

**LAKE HAVASU METROPOLITAN
PLANNING ORGANIZATION (LHMPO)
EXECUTIVE BOARD MEETING MINUTES
Tuesday, October 10, 2017, 2:00 PM**

One or More Executive Board Members May Attend and Vote Telephonically

**** THIS MEETING WILL BE HELD TELEPHONICALLY. Call in information:
1- 877-820-7831 Passcode: 196687#**

The Lake Havasu MPO Executive Board may vote to hold an Executive Session for the purposes of obtaining legal advice from the Attorney on any matter listed on the agenda under A.R.S §38-431.03(A)(3)

1. CALL TO ORDER

Chairman Nexsen called the meeting to order at 2:00 p.m.

2. PLEDGE OF ALLEGIANCE

There was no flag available in the room.

3. ROLL CALL

The roll call was performed by Jeanette Buckley:

Present: Mark Nexsen, Donna McCoy, David Lane and participating telephonically Buster Johnson and Deanna Beaver.

4. CALL TO THE PUBLIC:

There were no public comments.

5. CONSENT AGENDA

The following items will be considered as one item by the Executive Board and will be enacted with one motion with no separate discussion unless a board member requests to so, in that event the item will be removed.

5.1 Approve the Executive Board Meeting Minutes of September 12, 2017

5.2 Call for Executive Session Pursuant to A.R.S. § 38-431.03(A), 2:00 p.m., Tuesday, November 14, 2017

MOTION

Member Beaver presented a motion to approve the Consent Agenda as presented.

Motion was seconded by Member Lane.

VOTE ON MOTION

The vote on the motion was unanimous.

6. ANNOUNCEMENTS, COMMUNICATIONS, UPDATE REPORTS

6.1 LHMPO Manager Updates

Vincent Gallegos, LHMPO Manager

- Thanked the Executive Board for the opportunity to serve them and the Lake Havasu MPO.
- Vincent Gallegos announced next week is the 19th Annual Transportation Rural Summit, and Lake Havasu MPO could have the opportunity to host the 20th Annual Transportation Rural Summit, if the Executive Board is supportive.
- Lake Havasu MPO has been researching if it would be feasible to hold the Transportation Rural Summit here in Lake Havasu City.
- City's facilities that could possibly hold this event are London Bridge Resort or Nautical Inn.
- We would like to announce at the Rural Transportation Summit that Lake Havasu MPO is hosting it next year.
- He just wanted to make the Executive Board aware of staff efforts and will bring it back for a more formal discussion.
- Hosting the Rural Transportation Summit would be a great opportunity for Lake Havasu City.

Chairman Nexsen announced that the Western Economic Development group did an event with a couple of hundred people recently.

Vice Chairman Johnson responded that this is not an action item. The Transportation Rural Summit should be voted on by the Executive Board before there is commitment to the event. Chairman Nexsen indicated that the Lake Havasu MPO was just exploring that there is a possibility that the Transportation Rural Summit can be held in Lake Havasu City. Chairman Nexsen indicated that it was a possibility that there would be enough hotel space with the new Holiday Inn being completed in June. Chairman Nexsen suggested that Vincent Gallegos state at the Rural Transportation Summit that there is interest in hosting the event next year.

7. PUBLIC HEARINGS

7.1 Discussion and Possible Action to Approve the Joint Project Agreement between the Arizona Department of Transportation (ADOT) and the Lake Havasu Metropolitan Planning Organization (LHMPO)

Jeanette Buckley informed the Executive Board that annually the Lake Havasu MPO is required to enter into a Joint Project Agreement (JPO) with ADOT. Usually the Joint Project Agreement is brought before the Executive Board in June since it starts in July. This year the Joint Project Agreement fell behind due to changes ADOT made to the agreement to include the language of the FAST Act legislation. Every time ADOT made a change to the Joint Project Agreement it had to be approved by the Attorney General. It was delayed three months due to this process. This document was reviewed by Lake Havasu MPO and other MPO's changes were made with the

first draft. The final version has been reviewed by all MPO's, Lake Havasu City Attorney, and Chairman Nexsen. We are looking for the Executive Board to approve the Joint Project Agreement and then it will be sent to ADOT.

8. FUTURE AGENDA ITEMS

Discussion about hosting the 20th Rural Transportation Summit

9. UPCOMING MEETING SCHEDULE

- Arizona Rural Transportation Summit: **October 18-20, 2017, Prescott, AZ**
- State Transportation Board Meeting: **October 20, 2017, 9:00 a.m., Prescott, AZ**
- LHMPO TAC Meeting: **October 24, 2017, 1:30 p.m.**, 900 London Bridge Rd, Bldg. B, Lake Havasu City, AZ 86404
- Executive Board Regular Meeting: **November 14, 2017 2:00 p.m.**, Lake Havasu City Police Facility Meeting Room, 2360 McCulloch Boulevard N, Lake Havasu City, AZ 86403

10. ADJOURNMENT

Motion to adjourn was presented by Member Lane seconded by Secretary/Treasurer McCoy. Vote on the motion was unanimous. Meeting adjourned at 2:07 p.m.

DRAFT

Agenda Item # 7.1

**LAKE HAVASU MPO
REQUEST FOR ACTION
November 14, 2017**

**SUBJECT: DISCUSSION AND POSSIBLE ACTION TO APPROVE THE 2018
EXECUTIVE BOARD MEETING SCHEDULE**

SUBMITTED BY: Vincent Gallegos, LHMPPO Manager

AGENDA TYPE: PUBLIC HEARING

ATTACHMENTS:

2018 Meeting Schedule

SUMMARY/BACKGROUND:

The 2018 Executive Board Meeting Schedule is attached for review and approval by the Board. The date and room are reserved; however, if a meeting is not scheduled the Board and others are notified.

ACTION OPTION:

Motion to approve the 2018 Executive Board Meeting Schedule

OR

To be determined from discussion

RECOMMENDATION:

Motion to approve the 2018 Executive Board Meeting Schedule

**LAKE HAVASU METROPOLITAN
PLANNING ORGANIZATION (LHMPO)
EXECUTIVE BOARD
2018 MEETING SCHEDULE**

**The following is the 2018 meeting schedule for the Lake Havasu Metropolitan
Planning Organization (LHMPO) Executive Board**

MEETINGS –SECOND (2ND) TUESDAY OF THE MONTH

January 9	June 12
February 13	August 14
March 13	September 11
April 3**	October 9
May 8	November 13

LOCATION OF MEETING: Lake Havasu City Police Facility Meeting Room
2360 McCulloch Boulevard N, Lake Havasu City, AZ 86403

TIME: 2:00 PM

All meeting times and location are subject to change with adequate notice given

Adequate notice will be provided if a scheduled meeting is cancelled

LHMPO endeavors to make all public meetings accessible to persons with disabilities. Please call (928) 453-2823 or e-mail buckleyj@lhcaz.gov, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

**** Meeting date changed from regular schedule due to conflict.**

**LAKE HAVASU MPO
REQUEST FOR ACTION
November 14, 2017**

SUBJECT: DISCUSSION AND POSSIBLE ACTION TO APPROVE THE LETTER TO ADOT ADOPTING ADOT'S PROPOSED SAFETY TARGETS

SUBMITTED BY: Vincent Gallegos, LHMPO Manager

AGENDA TYPE: DISCUSSION/POSSIBLE ACTION

ATTACHMENTS:

Attached letter to ADOT

SUMMARY/BACKGROUND:

On August 31, 2017 the Arizona Department of Transportation (ADOT) formally established safety targets for the state of Arizona for 2018. These safety targets are based on the Safety Performance Measures established by the Federal Highway Administration's (FHWA) Safety Performance Management (Safety PM) final ruling and are based on five year rolling averages.

Safety targets established by ADOT are as follows:

- Number of Fatalities – 4% Increase
- Rate of Fatalities – 2% Increase
- Number of Serious Injuries - 0% Increase
- Rate of Serious Injuries – 1% Decrease
- Number of Non-motorized Fatalities and Serious Injuries – 2% Increase

The safety targets set by ADOT are data-driven and realistic; and are intended to keep the State focused on improving safety while still striving for the goal of the Lake Havasu Metropolitan Planning Organization (LHMPO) Strategic Transportation Safety Plan (STSP) and the State Strategic Highway Safety Plan (SHSP) of reducing the number of fatalities and serious injury crashes in the Lake Havasu MPO region and the state of Arizona by three to five percent.

The Lake Havasu MPO staff recommends the adoption of the 2018 ADOT Safety Targets for the state of Arizona.

ACTION OPTION:

Motion to recommend Approve the Letter to ADOT Adopting ADOT's Proposed Safety Targets.

OR

Motion to recommend Approve the Letter to ADOT Adopting ADOT's Proposed Safety Targets with noted changes.

RECOMMENDATION:

Motion to recommend Approve the Letter to ADOT Adopting ADOT's Proposed Safety Targets.



**Lake Havasu Metropolitan
Planning Organization**
900 London Bridge Road, Bldg. B
Lake Havasu City, AZ 86404
(928) 453-2823

November 14, 2017

Kerry Wilcoxon
Arizona Department of Transportation
1615 W. Jackson St. MD 065R
Phoenix, AZ 85007

Via: Email

Re: Adoption of Arizona Safety Performance Targets

Mr. Wilcoxon:

On August 31, 2017 the Arizona Department of Transportation (ADOT) formally established safety targets for the state of Arizona for 2018. These safety targets are based on the Safety Performance Measures established by the Federal Highway Administration's (FHWA) Safety Performance Management (Safety PM) final ruling and are based on five year rolling averages.

Safety targets established by ADOT are as follows:

- Number of Fatalities - 4% Increase
- Rate of Fatalities – 2% Increase
- Number of Serious Injuries – 0% Increase
- Rate of Serious Injuries – 1% Decrease
- Number of Non-motorized Fatalities and Serious Injuries – 2% Increase

The Lake Havasu Metropolitan Planning Organization (MPO) realizes that terminology could be confusing to the public, media, and other stakeholders that are not familiar with the performance measures process. We would like to be clear on the differences between safety “targets” versus “goals” as it relates to this matter. The safety targets set by ADOT are data-driven and realistic; and are intended to keep the State focused on improving safety. We realize that these targets, while not goals may be alarming as they are projecting an increase in fatalities and serious injuries. Whereas, the Lake Havasu MPO remains vigilant in its goals as outlined in the Strategic Transportation Safety Plan (STSP) and the State Strategic Highway

Safety Plan (SHSP) of reducing the number of fatalities and serious injury crashes in the Lake Havasu MPO region and the state of Arizona by three to five percent.

The Lake Havasu MPO is committed to supporting the established safety targets by doing the following:

- Work with the State and safety stakeholders to address areas of concern for fatalities or serious injuries within the metropolitan planning area.
- Coordinate with the State and include the safety performance measures and HSIP targets for all public roads in the metropolitan area in the MTP (Metropolitan Transportation Plan)
- Integrate into the metropolitan transportation planning process, the safety goals, objectives, performance measures and targets described in other State safety transportation plans and processes such as applicable portions of the HSIP, including the SHSP. Include a description in the TIP (Transportation Improvement Program) of the anticipated effect of the TIP toward achieving HSIP targets in the MTP, linking investment priorities in the TIP to those safety targets

On November 14, 2017 the Lake Havasu MPO Executive Board voted to adopt the Arizona Department of Transportation's established safety targets and to help attain those targets with the purpose of achieving a significant reduction in fatalities and serious injuries on all public roads in the State of Arizona.

Sincerely,

Mark S. Nexsen,
Executive Board Chairman
Lake Havasu MPO

**LAKE HAVASU MPO
REQUEST FOR ACTION
November 14, 2017**

SUBJECT: DISCUSSION AND POSSIBLE ACTION TO APPROVE HOSTING THE 2018 RURAL TRANSPORTATION SUMMIT IN LAKE HAVASU CITY

SUBMITTED BY: Vincent Gallegos, LHMPPO Manager

AGENDA TYPE: PUBLIC HEARING

ATTACHMENTS:

SUMMARY/BACKGROUND:

20th Rural Transportation Summit
Lake Havasu City October 24-26, 2018

Summit Date	Host	Location
➤ 2013 January	CYMPO	Prescott
➤ 2014 January	FMPO	Flagstaff
➤ 2015 January	YMPO	Yuma
➤ 2016 January	CYMPO	Prescott

Month switched from January to October to better strategize with state legislatures on state and local transportation funding

➤ 2017 October	NACOG	Prescott	
➤ 2018 October	LHMPO	Lake Havasu	<i>20th Rural Transportation Summit</i>
➤ 2019 October	SEAGO	Rio Rico	Unofficial

Snapshot of Last 2 Summits

<i>January 2017</i> AZ RTS hosted by <i>CYMPO</i> in Prescott		<i>October 2017</i> AZ RTS hosted by <i>NACOG</i> in Prescott	
247 Registrations	\$41,200	270 Registrations	\$55,275
Sponsorships	\$29,500	Sponsorships	\$29,000

ACTION OPTION:

Motion to approve Hosting the 2018 Rural Transportation Summit in Lake Havasu City

OR

To be determined from discussion

RECOMMENDATION:

Motion to approve Hosting the 2018 Rural Transportation Summit in Lake Havasu City